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DTR Staff Meeting 26 August 1971 0900 - 1100



## DTR

## From DD/S Staff Meeting

Discussion of complexity of personnel situation in the Agency. Clarification expected in about three weeks. We must assume: 1) A 5% cut in slots (the cut may be prorated), 2) Cuts in dollars and ceiling; considered "severe." Within the DDS we must continue to look at marginal services we perform outside; there may have to be another surplus exercise; and we must go back to listing the order of need of people in higher slots. Although there is a freeze on promotions, including PSIs, when freeze is removed promotions will be tight. Language awards are frozen.

From DD/P Staff Meeting

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grim expectations.

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DTR outlined the basics of the "Fact Book." Goal will be its use by recruiters and representatives going outside the Agency. DCI's deadline: 30 September. Group of three in SIWA (Messrs

pulling together answers. EA/Plans to categorize questions and put in final form. OTR's deadline: week of Labor Day. Responsibility for coordination: undetermined.

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## Luncheon With Mr. Helms

Discussed:

- 1. The "Fact Book."
- 2. Forthcoming article in Newsweek on the Agency. (DTR attended a briefing (on 25 August) of with D/OP and DD/S. Attention to personnel (recruitment and retirement); not much on training.)
- 3. The Studies and the History Program. DTR to meet with Colonel White and Mr. Helms to discuss the Program.

#### Other Items

Transcript of DCI's "State of the Agency" address: OTR's two copies given to C/SIWA. Caveat: to be retained in DTR's office; not to be reproduced without DCI's approval.

DTR wants Staff Meeting summaries continued -- with some modifications.

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#### DDTR

Described the Human Resources Committee and noted that is new to the Committee -- he is the DDS representative. Also

## A/EA/TR

Described briefly the prospects for CT requirements in CS in FY 73 (not bright).

Progress report on the move.

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